



Level 4 Academic Programme Leader Job Opportunity

Company:	BCNH College of Nutrition & Health
Location:	Finchley Road, London NW3 5HT
Position type:	part-time (10-15 hours a week, spread over 3 days flexible hours, self-employed basis, opportunity to work remotely once settled in the role)
Minimum Qualification:	BSc or MSc in Nutrition
Post available:	from 24 th September 2020

BCNH is one of the leading Nutritional Therapy colleges in the UK, delivering Level 6 Diploma courses in Nutritional Therapy (in academic partnership with the University of Greenwich - UG).

As a Programme Leader you will be responsible for the smooth running of the Level 4 course modules, lectures and seminars and you will oversee the Academic Skills and Personal Development module.

Once settled in the role you will be able to work remotely

Main responsibilities:

Your role will include performing the following tasks to a high quality:-

- Assisting BCNH Head of Education with academic preparation
- Updating course quizzes
- Regular communications with students in your allocated cohort
- Writing and delivering Level 4 seminars if appropriate
- Providing guidance, feedback and support to tutors & students
- Finalising assignment guidelines
- Moderating marked students' summative assignments
- Writing course reflective reports for UG and NTEC
- Liaising with lecturers & proof-reading lecture notes
- Supporting some weekend lectures if required

Essential criteria:

- Fluent written and spoken English
- A teaching qualification
- A strong knowledge of Anatomy & Physiology
- BSc or higher qualification in nutritional therapy or related sciences
- Strong knowledge / understanding of academic skills and personal development
- Excellent work ethics, including reliability and responsibility
- Have a professional, caring, empathetic personality

Desirable criteria:

- Keen interest in teaching & researching
- Must be a team worker

Remuneration:

- Starting rate £17 per hour

How to apply:

Please send your CV with photo and cover letter to College Principal Breda Gajsek, at breda@bcnh.co.uk

Application deadline: 15th August 2020